

Gilpin County Library Board of Trustees Meeting

Meeting Minutes: February 10, 2022

Board Members Present, Harv Mastalir, Susan Berumen, Linza Douglas, Alisa Witt, Dorothy Sweet, Ruth Arnold.

Board Members Absent: Jeffrey Smith

Quorum Present: Yes

Others Present: Michael Carlson

1. **Call to Order: 6:34 PM**
2. **Call for changes to Agenda:** None
3. **Approval of Minutes:**
 - a. Approval of January 13, 2022, minutes: **Ruth moved that the January 13 minutes be approved as amended. Susan seconded the motion. The motion passed unanimously.**
4. **Public Comment:** None
5. **Library Directors Report-** New employee is learning fast and patron participation in library usage and programming continues to increase.
 - a. Financial Report: General discussion of current financials.
6. **New Business**
 - a. Update on Library Board Bylaws Committee: Dorothy and Susan will be working together with Harv to update our by-laws.
 - b. Review 2022 Reserve Funds: Discussion of reserve policy, laws, and fund balances.
 - c. Discuss Display Policy: The library policy on how items can be displayed on the public information boards was reviewed and discussed. **Ruth moved that we accept the proposed policy. Dorothy seconded the motion which passed unanimously.**
 - d. Discuss Director Evaluation Process: Ruth and Harv will work together on this process.
 - e. Review Library Mask Mandate: The board discussed the county's lifting of the mask mandate and allowing each department to decide on its mask's policy. **Linza moved that the Board authorize the Director to require masks be worn by all staff and patrons until February 28th, 2022, at which time the Director will consult with Gilpin County Public Health to determine if masks will continue to be required. Dorothy seconded the motion which passed unanimously.**
7. **Next regular meeting April 14th,2022 at 6:30 pm**
8. **Adjournment: The meeting adjourned at 8:08 PM**

Respectfully submitted by Alisa Witt, Board Secretary