

Gilpin County Library Board of Trustees Meeting

Meeting Minutes: December 10, 2020

Board Members Present, Harv Mastalir, Susan Berumen, Linza Douglas, Alisa Witt, Jeffrey Smith. Dorothy Sweet

Board Members Absent: None

Quorum Present: Yes

Others Present: Michael Carlson

1. Meeting Call to Order: 6:36 PM

2. Call for Changes to the Agenda: None

3. Approval of Minutes:

Harv moved to approve the minutes from the November, 2020 meeting Dorothy seconded the motion. The motion was approved unanimously.

4. Public Comment: None

5. Library Directors Report: Circulation is 75% of what it is typically which is good for limited hours and the pandemic. Visits are also down but increasing.

6. Old Business

a. Approve Certification of Tax Levy: Linza moved that the board approve the certification of the tax levy of .867 mills. Harv seconded the motion. The motion was approved unanimously

b. Approve amended IGA: Harv moved that the board approve the amended IGA with the county. Alisa seconded the motion. The motion passed unanimously.

c. Review Pay Plan Impact: The net salary budget went down by nearly \$10,000 annually

7. New Business

a. Discuss Julia Shaw leaving the board and possible replacements Michael will put an ad in the local papers. January 22nd, 2021, will be the deadline for applications.

b. Review new voucher procedure. The Board will start to review library expenses prior to each meeting.

c. 2021 Board Meeting Schedule: Harv moved that the board adopt the 2021 board meeting schedule. Dorothy seconded the motion. The motion was approved unanimously.

d. 2021 Holiday Schedule: Harv moved that the board adopt the suggested holiday schedule for 2021. Linza seconded the motion. The motion passed unanimously.

e. Discuss Employee Handbook: Board will review before next meeting.

9. Next Regular meeting: January 14th, 2021

Adjournment: Meeting adjourned at 7:40 PM

Respectfully submitted by Alisa Witt, Board Secretary