

## **Gilpin County Library Board of Trustees Meeting**

**Meeting Minutes:** February 11, 2021

**Board Members Present,** Harv Mastalir, Susan Berumen, Linza Douglas, Alisa Witt, Dorothy Sweet, Jeffrey Smith.

**Board Members Absent:**

**Quorum Present:** Yes

**Others Present:** Michael Carlson

- 1. Call to Order : 6:38 PM**
- 2. Call for changes to Agenda:** None
- 3. Approval of Minutes:**
  - a. Approval of January 14, 2021 minutes: **Harv moved that the January 2021 minutes be approved as amended. Dorothy seconded the motion. The motion passed unanimously.**
- 4. Public Comment :** None
- 5. Library Directors Report:** The new copier was installed. The Director has posted the Circulation Clerk position. New materials are now being ordered again and the public feedback on that is positive.
  - a. Financial Report: General discussion of current financials.
- 6. Old Business**
  - a. Update on IGA: Still in process.
- 7. New Business**
  - a. Nominating committee recommendation: **Alisa nominated Ruth Arnold to be a member of the Gilpin Library Board. Jeff seconded the motion. The motion passed with 5 yes and 1 abstention.**
  - b. Service Schedule proposal/timeline: **Harv moved that we approve the proposed schedule to expand hours starting March 1<sup>st</sup>. Linza seconded the motion. The motion passed unanimously.**
  - c. Staff Compensation: **Harv moved that when we hire a former employee to fill a vacant position equivalent to a position that was eliminated, their pay starts at their former salary. Dorothy seconded the motion. The motion passed unanimously.**
  - d. Fee Review: **Harv moved that the library charge 25 cents per page for color copying. Linza seconded the motion. The motion passed unanimously.**
  - e. Employee contract discussion: The IGA states that there should be a contract for the Library Director position. Susan and Dorothy will begin working on developing a contract.
- 8. Next regular meeting April 8, 2021 at 6:30 pm**
- 9. Adjournment: The meeting adjourned at 7:40 PM**

**Respectfully submitted by Alisa Witt, Board Secretary**