

Gilpin County Library Board of Trustees Meeting

Meeting Minutes: June 10, 2021

Board Members Present, Harv Mastalir, Susan Berumen, Alisa Witt, Dorothy Sweet, Jeffrey Smith. Ruth Arnold. Linza Douglas

Board Members Absent: None

Quorum Present: Yes

Others Present: Michael Carlson

1. **Call to Order : 6:34 PM**
2. **Call for changes to Agenda:** None
3. **Approval of Minutes:**
 - a. Approval of April 8, 2021 minutes: **Harv moved that the April 2021 minutes be approved as amended. Dorothy seconded the motion. The motion passed unanimously.**
4. **Public Comment :** None
5. **Library Directors Report**
 - a. **Financial Report:** The finances were reviewed and discussed.
6. **Old Business**
 - a. **IGA Review:** Harv moved that the board postpone the IGA review and approval. Ruth seconded the motion and the motion passed unanimously.
 - b. **Library Director Contract:** Harv moved that the board offer the proposed employment contract to Michael Carlson for approval. Dorothy seconded the motion and the motion passed unanimously.
7. **New Business**
 - a. **County vs. Library Hiring Salary DOQ policy:** Susan moved that the board adopt a hiring policy of 5% over the base starting DOQ. Linza seconded the motion and the motion passed unanimously.
 - b. **Library Card Policy:** Harv moved that the board adopt the proposed library card policy. Dorothy seconded the motion and the motion passed unanimously.
 - c. **Rules of Conduct:** Linza moved that the board approve the updated rules of conduct. Susan seconded the motion and the motion passed unanimously.
 - d. **COVID Public Health Orders Discussion:** Alisa moved that the library will update the COVID policy for library usage by patrons to follow the Gilpin County Public Health policy as it is amended. Ruth seconded the motion and the motion passed unanimously.
 - e. **Summer Schedule:** Harv moved that the board approve the proposed summer schedule. Susan seconded the motion and the motion passed unanimously.
8. **Next regular meeting June 10th, 2021 at 6:30 pm**
9. **Adjournment:** The meeting adjourned at 7:53 PM

Respectfully submitted by Alisa Witt, Board Secretary