

Gilpin County Library Board of Trustees Meeting Minutes: August 12, 2021

Board Members Present: Harv Mastalir, Susan Berumen, Linza Douglas, Alisa Witt, Dorothy Sweet, Jeffrey Smith, Ruth Arnold

Board Members Absent: None

Quorum Present: Yes

Others Present: Michael Carlson

1. **Call to Order:** 6:34PM

2. **Call for changes to Agenda:** None

3. **Approval of Minutes:** Approval of June 8, 2021 minutes: **Harv moved that the minutes be approved, Dorothy seconded the motion. The motion passed unanimously.**

4. **Public Comment:** None

5. **Library Directors Report:**

a. COVID Update: Mask mandates for staff this week and mask mandates will be coming soon for patrons per County Public Health. Vaccine clinic will also be held at the library again as that was successful.

b. Financial Report: Current budget, expenses and reserves were reviewed and discussed.

6. **Old Business:**

a. Consideration of County/Library IGA: The latest draft of the I.G.A with the County was reviewed. There are still some minor corrections that need to take place. **Harv moved that the Board accepts the I.G.A pending minor corrections previously requested from the County. Linza seconded the motion and the motion passed unanimously.**

b. Budget Reserves Resolution (Action Required): After discussion of reserves and capital maintenance plans for the future, **Ruth moved that the Board approve the budget reserves policy. Harv seconded the motion and the motion passed unanimously.**

7. **New Business:**

a. **Discuss 2022 Budget**

a. Cost Allocation Plan: The plan was reviewed and discussed by the board

b. Staff Salaries (raises and costs of benefits) **Linza moved that the board approve a total of 6% increase to the salary budget which includes COLA and an annual merit review. Harv seconded the motion. The motion passed unanimously.**

b. **Consider Renewing County Services (Action Required)** The Board discussed the services the County provides for the library with a focus on maintenance services. **Harv moved to accept the current services agreement with the county and Dorothy seconded the motion. The motion passed unanimously.**

c. **Discuss Staff Evaluation Timeline:** Discussion and understanding that staff evaluations will take place based on their annual hire date.

Next regular meeting: September 9, 2021 at 6:30 pm

Adjournment: The meeting adjourned at 7:46 PM

Respectfully submitted by Alisa Witt, Board Secretary