

Gilpin County Public Library Board of Trustees Meeting

August 11, 2022

Attendance: Ruth Arnold, Harv Mastalir, Dorothy Sweet, Jeffrey Smith; Michael Carlson, Library Director

Absent: Susan Berumen, Alisa Witt, Linza Douglas

- I. **Call to Order:** 6:32pm
- II. **Change to Agenda:** none
- III. **Approval of Minutes:** Delayed until following Board meeting, since the finalized version had not been received from the secretary before the meeting.
- IV. **Public Comment:** Electra Greer, Nederland Library Director and Gilpin County resident, was present and wished to observe another Library Board's meeting. Ray Rears, Gilpin County Manager, was also present, and is visiting various local entities as part of his job responsibilities.
- V. **Library Director's Report:**
 - a. **Financial Report:** The finances were reviewed and discussed.
 - b. **Other:** Michael reported on the end of Summer Reading Program with approximately 131 participants this year. Library staff participated in a couple of outreach events: Deb and JoAnne attended the County Fair, and Deb attended the annual summer local Food Bank distribution on Wednesdays to introduce herself to families and kids and explain what the Library has to offer. Study carrels have been installed and are providing convenient WiFi and computer access to residents and visitors alike. No response on the RFP (closing 8/5/22) for constructing 2 quiet study rooms, so we are now free to find our own contractors.
- VI. **Old Business:**
 - a. **Final Review 2021 Cost Allocation Plan (Action Required):** Dorothy moved we accept the 2021 Cost Allocation Plan as written, Jeff seconded. Passed unanimously.
 - b. **Discuss First Draft of Board ByLaws:** Most changes made in draft were because the Library is now no longer under the County. Dorothy will rework the sections discussed and send a finalized version to Jeff for final formatting.
- VII. **New Business:**
 - a. **First Review of 2023 Budget Draft:** Reviewed and discussed draft as presented.
 - b. **Discuss Staff Pay Plan Scenarios:** Dorothy moved we do a 7% COLA increase starting January 1st 2023 for all Library employees, Jeff seconded. Passed unanimously.
- VIII. **Next Regular Meeting: September 8, 2022**
- IX. **Meeting adjourned at 7:35 pm**