

## **Gilpin County Board of Trustees Meeting: December 8, 2022**

**Attendance:** Harv Mastalir, Linza Douglas, Dorothy Sweet, Jeffrey Smith, Susan Beruman, Alisa Witt + Director Michael Carlson; **Absent:** Ruth Arnold

1. **Call to Order. 6:32 pm**

2. **Call for changes to Agenda:** None

3. **Approval of Minutes:** Dorothy moved to approve the minutes from the October 13, 2022 meeting. Alisa seconded. Approved unanimously.

4. **Public Comment:** None

### **5. Library Director's Report**

Michael reported library visits remain average and circulation is trending up, the county updated its Employee Handbook to reflect differences between the county and district, and the library is ahead of its projected revenue for the year. He also updated the board about a fire alarm incident during Thanksgiving holiday and the need to update the call list and communication procedures with Timberline Fire Protection District.

#### **a. Financial Report**

The finances were reviewed and discussed.

### **6. Old Business**

#### **a. Final Draft of Board Bylaws**

Linza moved to Accept the Revised Library Board Bylaws. Dorothy seconded. Approved unanimously.

### **7. Public Hearing (entered at 6:50 p.m./closed at 6:57 p.m.)**

#### **a. Hearing on proposed Resolution 2022-01: Family Medical Leave Insurance Program**

No public in attendance. Michael told the board the county has already declined the FAMLI Program and recommended the board opt out of the FAMLI Program as the library has equal or better insurance.

### **8. New Business**

#### **a. Discuss Resolution 2022-01 Family and Medical Leave Insurance (FAMLI) Program**

Alisa moved to approve Resolution 2022-01 and Decline Any Participation in the State Family Medical Leave Insurance Program. Susan seconded. Approved unanimously.

#### **b. Approve Certification of Tax Levy**

Michael explained it will be set at .999 in 2023 and the mill levy certification form for the county. Dorothy moved to Approve the Certification of the Tax Levy. Alisa seconded. Approved unanimously.

#### **c. Review Mrs. Beruman's letter rescinding reappointment request**

Board member Susan Beruman submitted a letter rescinding her request to continue as a board member due to her election to the Board of County Commissioners. Her current term expires Dec. 31, 2022.

#### **d. 2023 Board Meeting Schedule**

Linza moved to Adopt the 2023 Meeting Schedule. Dorothy seconded. Approved unanimously.

9. **Next Regular Meeting: January 12, 2023**

10. **Adjournment:** Meeting adjourned at 7:09 p.m.