

Gilpin County Public Library Board of Trustees Meeting

August 8th, 2024

Attendance: Ruth Arnold, Harv Mastalir, Dorothy Sweet, David Josselyn, Linza Douglas, Lauren Lottino; Michael Carlson, Library Director

Absent:

- I. **Call to Order:** 6:35pm
- II. **Call for changes to Agenda:** Harv moves to change item 6B, "Old Business Cistern Issues" to an action item. Harv moved to approve changes, Dorothy seconded. The motion passed unanimously.
- III. **Approval of June 13, 2024 Minutes:** Dorothy moved to approve the minutes, Linza seconded. The motion passed unanimously.
- IV. **Public Comment:** No public comment.
- V. **Library Director's Report:**
 - a. **Financial Report:** The finances were reviewed and discussed.
- VI. **Old Business:**
 - a. **Update on EV Charging Stations:** United power is supposed to be out to come install the power. Unclear if the County has done the RFP. Rob will put the RFP in as a separate line item for the parking lot lighting.
 - b. **Update on Water Cistern Issues:** Michael shared the Cistern Install Retrofit Proposal from Ground Water Pump Systems. One option presented in the package is to add an additional 3500 gallon cistern next to the current cistern, under the Library access road. The install would be just under \$30,000 to complete. Library has previously set aside \$50,000 for capital projects in which Michael proposes we use to cover the cost of the new cistern install. Harv moved that we accept the Ground Water Pump Systems proposal and authorize Michael to complete the project up to \$50,000. Linza seconded. The motion passed unanimously.
- VII. **New Business:**
 - a. **Consider Nominating Committee's Recommendation (Action Required):** Harv read a letter from Richard Brandon, an applicant for the vacant Board of Trustees position. David and Harv discussed Richard's interview for the Board of Trustees position. Harv recommended Richard Brandon to the County Commissioners for approval to the board. Dorothy seconded. The motion passed unanimously.
 - b. **Approve Resolution for Board of County Commissioners (Action Required):** Harv read the resolution for Richard Brandon out loud. Linza moved to approve the resolution and

send it to the County Commissioners. Dorothy seconded. The motion passed unanimously.

- c. **Review county's 2023 Cost Allocation Plan (Action Required):** Michael reviewed and discussed. Dorothy moved we continue contracting with the county for the Cost Allocation Plan for 2025. David seconded. The motion passed unanimously.
- d. **Consider 2025 Salary Scenarios (Action Required):** Michael reviewed and discussed a solution for being able to offer library employees raises. David moved to table the consideration of the 2025 salary scenarios until the September meeting. Linza seconded. The motion passed unanimously.
- e. **Review 2025 Preliminary Budget Estimates:** Michael reviewed and discussed. The library has come in \$18,000 under budget for the past year.
- f. **Discuss Adding Additional Study Room (Action Required):** Michael reviewed the success of the current study room/pod and proposed to get a second study pod for which he got a quote for the second pod and equipment to move the current pod for \$13,500. Harv moved to allocate \$13,500 from our capital funds budget to authorize Michael to move ahead with the project for the study room. Linza seconded. The motion passed unanimously.

- VIII. **Executive Session: §24-6-402(4)(f), CRS., Personnel matter, discuss Library Director Michael Carlson's evaluation.** Harv moved to begin the executive session, David seconded. Dorothy moved to end the executive session, Ruth seconded.
- IX. **Next Regular Meeting:** September 12th, 2024
- X. **Meeting adjourned at 8:34pm.**