

Gilpin County Public Library Board of Trustees Meeting

January 9, 2025

Attendance: Ruth Arnold, Harv Mastalir, David Josselyn, Richard Brandon; Michael Carlson, Library Director. Absent: Linza Douglas

- I. **Call to Order:** 6:34pm
- II. **Call for changes to Agenda:** None
- III. **Approval of December 12, 2024 Minutes:** David moved to approve the minutes with a punctuation correction, Richard seconded. Approved unanimously.
- IV. **Public Comment:** Linda Isenhardt was present to observe the meeting. Action on Board Reappointment by County was postponed a week (see below item IV.a)
- V. **Library Director's Report:**
 - a. **Review Year End Statistics:** Lots of maintenance items addressed during the slow period of holidays (weeding out older books to be sold to a broker and proceeds to go back to the Library Consortium to offset future book purchases). Planning and scheduling guest performers for upcoming summer reading program has been happening. Statistics for December show it to be the third busiest December on record with 1297 visits, circulation up 3.3%, and program stats at second all-time high. 2 bake sales by Friends of Library brought in \$300 and \$400 respectfully. Plans to book a few potential Oscar-nominated film showings in next few months and a Radon, Well and Septic Systems program for 2/11/25. A featured artist reception (David Throutt) is scheduled for 1/11. Reviewed year end statistics against prior years and noted that Gilpin Library has shown a healthy rebound since COVID compared to most libraries nationally (who report an average 35% down in visits, 30% down in circulation, and 38% down in attendance). Children's program attendance is down some everywhere from pre-COVID levels, including for us.
 - b. **Financial Report:** The finances were reviewed and discussed, including Budget 2025 estimates. No significant changes anticipated to 2024 report until finalized by County audit in May. Budget for 2025 was adjusted for liability Insurance estimate just received from County which was significantly higher than we had budgeted based on prior year. If needed, we can do a resolution to appropriate funds later in 2025 to adjust for this additional expense.
- VI. **Old Business:**

- a. **Update on Board Reappointment Request:** Gilpin BOCC January meeting was postponed to next week 1/14/25, so our new Library Trustee requests will not be discussed/approved until then.
- b. **Update on EV Charging Stations:** No new word on EV charging stations installation date.
- c. **Update on Parking Lot Lighting:** This is tied to EV station installation timetable and Michael's previous discussion with County on cost-split proposal on what we can afford.

VII. New Business:

- a. **Election of Board Officers for 2025:** Since we currently have only 5 Board Members and 4 Board Officer positions to fill, Harv suggested a slate of officers to be voted on, based on his prior discussions with those Board Members as to willingness to serve:
President: Harv Mastilir
Vice President: Ruth Arnold
Secretary: Linza Douglas
Treasurer: David Josselyn
Ruth moved to approve the above slate of officers as presented, David seconded, Approved unanimously.
- b. **Approve Designated Area for Posting Meeting/Agenda Info:** This item is required to be discussed and approved every new year. **David moved to approve the same two designated area locations (the bulletin board in library lobby and on the library website), Richard seconded. Approved unanimously.**
- c. **Discuss Staff Appreciation Luncheon:** Michael would like to plan this for late fall 2025 and to close the library early that day. The amount for this has already been approved in the 2025 budget. Staff will discuss and make plans in late summer to set a date.

VIII. Next Regular Meeting: February 13, 2025

IX. Meeting adjourned at 7:20 pm

Respectfully submitted, Ruth Arnold, Acting Secretary